



Shirland Primary School Governors' Schedule 2023-2024

Overview of the governor roles and responsibilities

Governor Name	Term		Committee Membership		Roles							
	Start	End	Member of Resource Management Committee	Member of Teaching and Learning Committee	Chair of Governors	Vice Chair of Governors	Pupil Premium and Catch-up Governor (T&L)	SEND and CIC Governor (T&L)	Wellbeing Governor (T&L)	Safeguarding and Antibullying Governor (RMC)	Health and Safety Governor (RMC)	Compliance Governor (RMC)
David Williamson	Oct 2018	Oct 2022	X			X						X
Tim Farndon	May 2020	May 2024	X (chair)		X						X	
Louise Needham (HT)	Sep 21	Ex Official	X	X								
Jessica Dolman (staff)	Jan 2022	Dec 2025	X	X								
Claire Forrest	May 2022	May 2026	X							X		
Adele Price	Jan 2022	Jan 2026		X (chair)				X				
Emily Seals (co-opted)	April 2022	April 2026		X					X			
Rebecca Dart	Dec 2022	Dec 2026	X							X		
Kayley Parsons	Dec 2022	Dec 2026		X					X			
Johnathon Walmsley (co-opted)	Nov 2022	Nov 2026		X			X					



2023-2024 Priorities		Governors assigned	
1. To improve outcomes in writing.		Adele Price, Tim Farndon and Johnathon Walmsley	
2 Continue to widen further opportunities for children to increase their community awareness and cultural capital.		Emily Seals, Rebecca Dart and David Williamson	
3. To further prepare children at Shirland for life in modern Britain and how it promotes the British Values.		Jess Dolman, Kayley Parsons and Claire Forrest	
	Full Governing Board	Resource Management Committee	Teaching and Learning Committee
Autumn 2023	Tuesday 19 th September 2023 Standard agenda items: <ul style="list-style-type: none"> • appointment of chair/vice, other governor roles and committees • skills audit • declaration of interest • review terms of reference for governors' meetings • KCSIE update/safeguarding training (sign part 1 and 2) • training needs identified • Headteacher's report • Chair's report • governor activity and impact • OFSTED preparation • role in self evaluation • website compliance review • Headteacher's performance management 	Tuesday 14 th November 2023 Standard agenda items: <ul style="list-style-type: none"> • performance management and salary review • staffing review • policy review 	Tuesday 14 th November 2023 Standard agenda items: <ul style="list-style-type: none"> • attainment and progress overview including targets • curriculum updates Approve new curriculum policies



Spring 2024	Tuesday 16 th January 2024 Tuesday 23 rd April 2024	Tuesday 26 th March 2024	Tuesday 26 th March 2024
	Standard agenda items: <ul style="list-style-type: none"> • approval of annex 1 & 5 • approval of SFS • verbal reports and feedback from committee chairs • Headteacher's report • Chair's report • governor activity feedback and impact • website compliance review 	Standard agenda items: <ul style="list-style-type: none"> • policy review • approval of SFVS 	Standard agenda items: <ul style="list-style-type: none"> • attainment and progress overview • SATs preparation and governor involvement • curriculum updates
Summer 2024	Tuesday 18 th June 2024		Tuesday 9 th July 2024
	Standard agenda items: <ul style="list-style-type: none"> • verbal reports and feedback from committees' chairs • Headteacher's report • Chair's report • governor activity feedback and impact 		Standard agenda items: <ul style="list-style-type: none"> • attainment and progress overview • curriculum overview